

APPENDIX A

25 March 2009

To all Chairs of Community Forums

Dear Chairman,

Resolving issues arising from Community Forums

We are writing to offer assistance with regard to issues which arise at Community Forum meetings, if you or your Forum would like such assistance. This is a follow up to a letter sent to Forum Chairs in autumn 2008.

The Community Engagement Overview and Scrutiny Committee reviews the development of Forums on behalf of the County Council. We have received feedback about the positive impact Forums have had on local areas in a number of cases. Service providers, including the County Council and other public bodies do aim to provide a response to requests made by forums. However, there will be some cases where some issues which arise may not have been resolved, in spite of the efforts of partners and the officers who support the Forums.

You have the option of raising with this Committee any matters which have not been resolved to your Forum's satisfaction. This could be either where:

- Recommendations made by the Forum have not been responded to properly by LCC or other organisations
- Issues where Forums have received a negative response to their recommendation, and on which they would want LCC to reconsider its position and/or review its policies to enable a positive response.

The Committee would normally consider issues which relate to services provided by the County Council or other partners and not from the District/Borough Councils, the Police or the NHS, which already have their own arrangements for engaging with each forum.

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The Committee will consider issues which are referred, and either make recommendations for consideration by appropriate bodies or the Leader of the Council, or decide that it is not appropriate to take further action. A written response will be provided in all cases.

Please would you raise this matter at a Forum meeting, bringing it to the attention of attendees? If you would like copies of this letter to distribute at the meeting, or have any other queries, please let your Community Engagement Manager know, so this can be arranged.

The details of the Community Engagement Managers are as follows:-

Harborough	Charnwood Melton	Hinckley & Bosworth Oadby & Wigston	NW Leicestershire Blaby
Derk van der Wardt Tel : 0116 305 7581 Email: dvanderwardt@leics.gov.uk	Richard Downing Tel : 0116 305 5823 Email: rpdowning@leics.gov.uk	Sabrina Malik Tel : 0116 305 5951 Email: samalik@leics.gov.uk	Kristy Ball Tel: 0116 305 8099 Email: krball@leics.gov.uk

It would be good to hear from you with any issue you may have.

Yours sincerely,

Richard Shepherd
Chairman, Community Engagement Overview and Scrutiny Committee.

Kevin Parker
Labour Spokesman, Community Engagement and Scrutiny Committee

Roger Wilson
Liberal Democrat Spokesman, Community Engagement and Scrutiny
Committee